

**City of Stayton
City Council Work Session Minutes
September 16, 2019**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:00 P.M.

Time End: 8:31 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Christopher Molin	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director
Councilor David Patty	Janna Moser, Library Director
	Susannah Sbragia, Finance Director
	David Frisendahl, Interim Deputy Police Chief

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Appointments	None.
Public Comments a. Presentation of Collections Operator of the Year Award to Jason Miley by the Pacific Northwest Clean Water Association b. Paula Greaves c. Bill Martinak d. Nona Simmons e. Mark Doucette f. Clarissa Brothers	 Matt Etzel and Craig Prosser of the Pacific Northwest Clean Water Association presented City employee Jason Miley with the Collections Operator of the Year Award. Ms. Greaves inquired about the search for a new Police Chief. Mr. Martinak spoke on Phillips Estates storm drainage. Ms. Simmons inquired about the recent resignation of the Police Chief and Captain. Mr. Doucette inquired about a recent call for service he made to the police department. Ms. Brothers is the Events and Marketing Chair for Revitalize Downtown Stayton and spoke about recent events they've held.

Consent Agenda a. August 22, 2019 City Council Minutes b. Liquor License – “Limited On-Premises” Application – Cinema Treasures c. Resolution No. 995, Safe Routes to School Construction Grant Application	Motion from Councilor Molin, seconded by Councilor Patty, to approve the Consent Agenda as presented. Motion passed 4:0.
Public Hearing	None.
General Business Second Consideration of Ordinance No. 1036, Implementing the Recommendations of the Ordinance No. 1019 Review Committee a. Staff Report – Dan Fleishman b. Public Comment c. Council Deliberation d. Council Decision	Mr. Fleishman reviewed the staff report. <u>Cari Sessums, 1501 E. Burnett</u> , inquired about the reconvening of the Ordinance No. 1019 Committee. None. Motion from Councilor Patty, seconded by Councilor Hook, to adopt the second consideration of Ordinance No. 1036 as revised. Motion passed 4:0.
Community Improvement Grants a. Staff Report – Keith Campbell and Dan Fleishman b. Public Comment c. Council Deliberation d. Council Decision	Mr. Fleishman reviewed the report. <u>Paula Greaves, 1519 Fern Ridge Road</u> , inquired about the application process for the grants. Council discussion of the proposed grant application and selection process, a scoring matrix, advertising the grants other than on the internet, and next steps. None.
Discussion Regarding Establishing a Permit Process for Conducting Business in the Street Right of Way a. Staff Report – Dan Fleishman b. Public Comment	Mr. Fleishman reviewed the staff report. <u>Ken Carey, 1941 Kent Avenue</u> , spoke in support of allowing mobile food units to park in the street right of way. <u>Cari Sessums, 1501 E. Burnett Street</u> , spoke in support of the proposed permit process for conducting business in the street right of way. <u>Gerry Aboud, 836 E. Kathy Street</u> , spoke in opposition of mobile food units parking in the street right of way.

<p>c. Council Deliberation</p>	<p>Council discussion of the mobile food units parking in the right of way, other communities who utilize a permit process, speaking with downtown businesses and mobile food unit owners, noise issues, limitation on hours of operation, and size of vehicles.</p> <p><u>Ken Carey, 1941 Kent Avenue</u>, spoke about his experience parking his mobile food unit in Portland.</p>
<p>d. Council Decision</p>	<p>Motion from Councilor Hook, seconded by Councilor Ohrt, to direct staff to prepare an ordinance for presentation to City Council reflecting the discussion this evening and schedule a public hearing for October 7.</p> <p><u>Council Discussion:</u> Discussion regarding delaying a decision and forming a committee to discuss mobile food units parking in the public right-of-way and the proposed permitting process.</p> <p>Councilor Ohrt rescinded her second and Councilor Hook rescinded her motion.</p> <p><u>Cari Sessums, 1501 E. Burnett Street</u>, requested the decision not be further delayed. The public hearing could be a chance for discussion between the mobile food units and downtown businesses.</p> <p>Further Council discussion regarding a date to schedule a public hearing.</p> <p>Motion from Councilor Hook, seconded by Councilor Molin, to direct staff to prepare an ordinance for presentation to City Council reflecting the discussion this evening and schedule a public hearing for October 7. Motion passed 4:0.</p>
<p>Communications from Mayor and Councilors</p>	<p>Mayor Porter provided an update on the vacant Council seat and the upcoming recognition event for former Council member Brian Quigley on September 19 from 6:00 p.m. to 7:00 p.m. in the E.G. Siegmund Meeting Room at the Stayton Public Library.</p> <p>Council discussion of the vacant Council seat and the full Council's participation in meeting the final candidate or all the candidates prior to appointment.</p> <p>Councilor Ohrt spoke briefly about follow-up presentations from groups who receive community improvement grants and how the funds were utilized.</p> <p>Coffee with a Councilor will be held on Saturday, October 5th from 9:30 a.m. to 11:30 a.m. at Moxieberry in Stayton.</p>

	Councilor Hook shared she has begun working with a non-profit who offers free childcare at City Council meetings to bring this service to the Stayton community.
Communication from City Staff	The Marion County Commissioners will be holding a Board Session and Town Hall meeting on Wednesday, September 25 th at 6:00 p.m. in the E.G. Siegmund Room at the Stayton Public Library.
Future Agenda Items <ul style="list-style-type: none"> a. Public Hearing – Code Amendments b. City Properties c. Sewer Master Plan – Award of Bid 	

APPROVED BY THE STAYTON CITY COUNCIL THIS 7TH DAY OF OCTOBER 2019, BY A 3:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 10/2/19

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 10/7/2019

Attest: Keith D. Campbell
Keith D. Campbell, City Manager

Date: 10/7/19

Transcribed by: Alissa Angelo
Alissa Angelo, Administrative Services Manager